



## HASS Rubric: Foundations

What kind of organizational resources are provided to staff and volunteers?

### Beginner

Basic details about the organization's mission, vision, and values are shared with all staff and volunteers. Sharing may occur through organization-wide digital staff spaces, onboarding materials, or similar.

### Intermediate

Detailed information about the organization's mission, vision, values, and helpful resources are provided to all staff and volunteers in a physical or digital handbook format. Helpful resources may include:

- Staff and/or volunteer organizational charts
- Support requests
- Feedback processes
- Tech solutions
- Common digital file links
- Human resource-based tools and recommendations.

### Advanced

Detailed information, as outlined in the "Intermediate" section above, is provided to all staff and volunteers in handbook format and organizational intranet site.