



## HASS Rubric: Intake-to-Placement

Does the organization proactively create case files for potentially incoming pets?

### **Beginner**

Your organization proactively creates a case file and potential placement plan at the time of a client's first contact if it is known or **likely** a pet will enter care. The case file should include basic details about the pet and notes regarding the reason the pet may enter care. The pet's file should be connected to a person file for the client if possible. If pet support, self-rehoming, or other resources are able to be utilized, the file will be closed.

### **Intermediate**

*Not applicable.*

### **Advanced**

*Not applicable.*